



## ADMISSION BOOKLET

### Process of Admission to Post Graduate Diploma Courses of C-DAC

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#### 1. C-DAC's PG Diploma Courses, Fees & Eligibility Criteria

The list of Post Graduate Diploma courses, their fees and eligibility criteria are given in Table 1. **All PG Diploma courses, except PG-DST, are 6-month full time courses. PG-DST is a 1-year full time course.**

Candidates who qualify in C-DAC's Common Admission Test (C-CAT) 2012 will be considered for admission to various PG Diploma courses of August 2012 batch on the basis of their ranks and preferences. There is no age restriction for admission to C-DAC's PG Diploma courses.

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#### **Common Eligibility Criteria for all the PG Diploma Courses of C-DAC**

- Graduate in Engineering or equivalent (e.g. BE/ BTech/ 4 years BSc Engg/ AMIE/ AIETE/ DoEACC B Level, etc.) in Electronics/ Electrical/ Computer Science/ IT or related areas  
*OR*
  - Post Graduate in Engineering Sciences (e.g. MCA/ MSc Engg/ MSc (CS, IT, EE, Electronics, Instrumentation, etc.))
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**In addition to the common eligibility criteria given above, candidates with the course-specific qualifications mentioned in Table 1 below are ALSO ELIGIBLE for the particular course.** Minimum percentage of marks required in the qualifying examination is also stated in Table 1.

*Table 1: Category-wise listing of PG Diploma courses, their fees and eligibility criteria*

COURSE CODE	COURSE NAME	FEES (Rs)	ELIGIBILITY	MIN. %
<b>CATEGORY I (Section A in C-CAT)</b>				
<b>PG-DGi</b>	<b>Post Graduate Diploma in Geoinformatics</b>	79,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria, <i>OR</i></li> <li>• Post Graduate in Physics/ Computational Sciences/ Applied Sciences/ Geography/ Geology/ Mathematics or allied areas</li> </ul>	50 %
<b>PG-DHI</b>	<b>Post Graduate Diploma in Healthcare Informatics</b>	79,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria, <i>OR</i></li> <li>• Graduate in any discipline of Engineering or equivalent, <i>OR</i></li> <li>• Post Graduate in Physics/ Computational Sciences/ Life Sciences/ Chemistry/ Mathematics or allied areas, <i>OR</i></li> <li>• Graduate (minimum 4-year) in Medical/ Biomedical/ Pharmaceutical Sciences</li> </ul>	50 %
<b>PG-DCLN</b>	<b>Post Graduate Diploma in Computational Linguistics &amp; NLP</b>	79,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria, <i>OR</i></li> <li>• Post Graduate in Physics/ Computational Sciences/ Applied Sciences/ Linguistics/ Applied Linguistics/ Languages/ Literature/ Mathematics or allied areas</li> </ul>	50 %
<b>CATEGORY II (Sections A+B in C-CAT)</b>				
<b>PG-DAC</b>	<b>Post Graduate Diploma in Advanced Computing</b>	79,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria, <i>OR</i></li> <li>• Graduate in any discipline of Engineering or equivalent, <i>OR</i></li> <li>• Post Graduate in Physics/ Computational Sciences/ Computing/ Mathematics or allied areas, <i>OR</i></li> <li>• Post Graduate in Management with graduation degree in Science.</li> </ul>	50 %
<b>PG-DWiMC</b>	<b>Post Graduate Diploma in Wireless &amp; Mobile Computing</b>	79,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria, <i>OR</i></li> <li>• Post Graduate in Mathematics or allied areas</li> </ul>	50 %
<b>PG-DST</b>	<b>Post Graduate Diploma in Software Technology</b>	79,000	<ul style="list-style-type: none"> <li>• Graduate in any subject</li> </ul>	Pass
<b>PG-DSSD</b>	<b>Post Graduate Diploma in System Software Development</b>	69,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria</li> </ul>	55 %
<b>PG-DITISS</b>	<b>Post Graduate Diploma in IT Infrastructure, Systems &amp; Security</b>	69,000	<ul style="list-style-type: none"> <li>• Common eligibility criteria, <i>OR</i></li> <li>• Post Graduate in Mathematics or allied areas</li> </ul>	55 %

CATEGORY III (Sections A+B+C in C-CAT)				
PG-DESD	Post Graduate Diploma in Embedded Systems Design	69,000	• Common eligibility criteria	55 %
PG-DVLSI	Post Graduate Diploma in VLSI Design	79,000	• Common eligibility criteria	55 %
PG- DIVESD	Post Graduate Diploma in Integrated VLSI & Embedded Systems Design	79,000	• Common eligibility criteria	55 %
PG-DASS	Post Graduate Diploma in Automation & SCADA Systems	79,000	• Common eligibility criteria, <i>OR</i> • Post Graduate in Mathematics or allied areas	55 %

Candidates who have appeared in the final examination of their qualifying degree in 2012 will also be considered for admissions for the above courses. By qualifying in C-CAT 2012, these candidates can apply for provisional admission subject to the condition that: (a) all parts of their qualifying degree examination shall be completed by the date of joining the course, and (b) proof of having passed the qualifying degree with at least the required minimum marks shall be submitted at C-DAC by 30 September 2012.

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**Important Note:** Candidates are required to ensure that they meet the eligibility criteria of the courses for which they are giving preferences during the course-centre selection. In case a candidate is found to be non-eligible during any stage of the admission process or course delivery, his/her admission will be cancelled with immediate effect and he/she will not be able to attend any further classes.

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## **2. C-CAT Ranking**

**Candidates will be provided ranks based on their performance in Section A, Sections A+B and Sections A+B+C.** If a candidate appears for multiple sections, he/she will be provided multiple ranks accordingly. For example, if a candidate appears in Section A and Section B, he/she will be provided two ranks: (i) based on the performance in Section A, and (ii) based on the performance in Sections A+B.

**Along with the ranking, information on how many candidates are there above him/her in the courses applied will also be indicated.**

Candidates with the lowest 10% performance will not be considered for ranking in Section A, Sections A+B and Sections A+B+C. If there exist candidates with zero or less than zero marks even after the removal of the lowest 10% performers, then these candidates are also omitted from the rank-list. Accordingly the qualifying marks will be as per the following rule: Max (marks obtained by the bottom 10% performers, 0).

If two or more candidates have acquired the same marks in Section A or Sections A+B or Sections A+B+C, then the candidate having more marks in Section A will be given the higher rank. If these candidates have the same marks in Section A also, then the candidate having higher value in the ratio of 'number of correct answers / number of attempted questions' in the specific section required only for that category of courses will be given the higher rank. Candidates who have the same value of the ratio and having the same total marks as well as marks in section A will be given the same rank.

Admissions to C-DAC's PG Diploma courses at the various training centres will be offered in the order of ranks obtained in C-CAT and based on the preferences of courses and centres given by the candidates. Only those candidates who are in the C-CAT rank-list will be considered for admissions to C-DAC's PG Diploma courses.

C-CAT 2012 rank-lists are only applicable for admission to the August 2012 intake of C-DAC's PG Diploma courses. Candidates should note that mere appearance in C-CAT 2012 or being in any of the rank-lists neither guarantees nor provides any automatic entitlement to admission. Qualified candidates will have to apply for admission as per the prescribed procedure.

### **3. Important Dates**

*Table 2: Important dates related to admission to C-DAC's PG Diploma courses*

<b>No.</b>	<b>Event</b>	<b>Date</b>
(a)	Announcement of C-CAT results on C-DAC website	13 July 2012
(b)	Online selection of course and centre	13-18 July 2012
(c)	Declaration of first round of seat allocation	20 July 2012
(d)	Last date of payment of Rs 10,000/- for candidates allocated seats through the first round	30 July 2012
(e)	Declaration of second round of seat allocation	3 August 2012
(f)	Last date of payment of Rs 10,000/- for candidates allocated seats through the second round	13 August 2012
(g)	Declaration of third round of seat allocation	16 August 2012
(h)	Last date of payment of full course fees for candidates allocated seats through the third round	21 August 2012
(i)	Last date of payment of balance course fees for candidates allocated seats through the first and second rounds	21 August 2012
(j)	Registration of students at the respective centres	21 August 2012
(k)	<b>Commencement of PG Diploma courses</b>	<b>22 August 2012</b>

#### 4. What Happens on These Important Dates?

(a)	<b>Announcement of C-CAT results on C-DAC website</b>	<b>13 July 2012</b>
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Ranking will be announced on the C-DAC website on this date. When a candidate checks through his/her login, along with the rank, information on how many candidates are there above him/her in the courses applied will also be indicated.

Candidates will be provided ranks based on their performance in Section A, Sections A+B and Sections A+B+C. If a candidate appears for multiple sections, he/she will be provided multiple ranks accordingly.

In order to be considered for admission to a desired course, a candidate's name must appear in the rank-list of the sections corresponding to that particular course and also satisfy its minimum eligibility criteria.

(b)	<b>Online selection of course and centre</b>	<b>13-18 July 2012</b>
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During these dates, candidates are required to give preferences online of their preferred courses and training centres. Depending on their ranks, candidates are allocated seats based on their choice of courses and centres. Instructions on how to use the Choice Filling software are provided in the **Counseling Brochure**.

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**Important Note:** Candidates will be permitted to give preferences for only those courses which they had opted at the time of applying for C-CAT. They cannot opt for any additional course(s) other than what they had applied for.

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The list of courses offered and the maximum number of seats available at all training centres of C-DAC are given in **Tables 3(a) and 3(b)** of this booklet. A candidate may give as many Course-Training Centre preferences as required, and the rank-wise seat allocation will be done based on these preferences and the availability of seats. Under any circumstance, a candidate will not be allocated another course/centre, which was not given as a preference during this period.

While choosing the courses and centres in the **Choice Filling** software, candidates have the option to save and lock their preferences. Candidates after choosing their preferred courses and centres, should save their preferences. The unsaved preference list will be shown in red colour. The saved preference list will be shown in green color and can be modified (if required) by the candidate until 18 July 2012. Once the candidate is sure about the preferences, he/she should lock them so that the choices will not be modified by mistake. The saved preferences will be locked automatically after 18 July 2012 if the candidate has not locked them before. The locked preferences are non-editable and are shown with a white background. These preferences will be considered in the seat allocation process in their order of preference. Candidates will have the option to print the list of course-centre preferences given by them.

**Candidates can add or delete preferences and also change their order before locking them. Once locked, the preferences cannot be edited later.** Preferences once given by the candidate will be considered as final and he/she cannot opt for a lower preferred choice if he/she is allocated a better preference in any round of seat allocation.

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**Important Note:** If a candidate has not given preference for a particular course or a centre during this stage, he/she will not be considered for this particular course/centre in any further admission process.

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(c)	<b>Declaration of first round of seat allocation</b>	<b>20 July 2012</b>
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The course and centre allocated to the candidates are declared on the C-DAC website on this date. Admissions to various courses at different training centres are offered in the order of rank based on the preferences of courses and training centres given by the candidate and the number of seats available for the course at the admitting centre. If some candidates' ranks are not good enough to get them their top preferences, they may be offered their lower preferred courses/centres depending on their ranks.

All the candidates who have got their seats allocated will receive an e-mail notification on the course and centre allocated to them. Once a candidate is allocated a centre, no manual request for transfer to another centre will be permitted at any stage. Seat allocation will happen only as per the order of preference already given by the candidates.

(d)	<b>Last date of payment of Rs 10,000/- for candidates allocated seats through the first round</b>	<b>30 July 2012</b>
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Once a seat is offered to a candidate, he/she must pay the first installment fees of Rs. 10,000/- (Rupees Ten Thousand only) as a token amount to confirm the admission. The mode of payment of fees is explained under the section **Payment of Course Fees**. If this token amount is paid through Demand Draft (DD), the DD should strictly reach C-DAC before 5 pm on 30 July 2012. The delays due to postal or for any other reason will not be acceptable.

**Candidates who were offered a course through any round of seat allocation, but have not paid the token amount by the scheduled last date will not be considered for the next round of seat allocation. It will be taken as these candidates do not want to take any admission and their names will be removed from the further processing.** Therefore, in order to be considered for further seat allocation, candidates are advised to pay the token amount and confirm their admission, even if the course/centre allocated in the current round of allocation is not their top preference. It may happen that the candidate may be allocated a higher preferred course/centre in a later round of seat allocation.

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**Important Note:** The token amount of Rs 10,000/- once paid will not be refunded in case the candidate is found to be non-eligible for the course during verification of certificates at the time of registration.

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<b>(e)</b>	<b>Declaration of second round of seat allocation</b>	<b>3 August 2012</b>
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Candidates who are in the rank-list but were not offered seats in the first round of seat allocation will be considered in the second round of seat allocation. In addition, candidates who have been already allocated seats in the first round of seat allocation, but did not get their top preferences, will also be considered in this round of seat allocation for their higher-preferred courses.

All the candidates who have got their seats allocated in this round will receive an e-mail notification on the course and centre allocated to them.

<b>(f)</b>	<b>Last date of payment of Rs 10,000/- for candidates allocated seats only through the second round</b>	<b>13 August 2012</b>
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Candidates who are allocated seats for the first time through the second round are required to pay the first installment fees of Rs 10,000/- as a token amount to confirm their admission. The mode of payment of fees is explained under the section **Payment of Course Fees**. If this token amount is paid through DD, the DD should strictly reach C-DAC before 5 pm on 13 August 2012. The delays due to postal or for any other reason will not be acceptable. Candidates who have already paid Rs 10,000/- after the first round of seat allocation are not required to pay this amount again.

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**Important Note:** Candidates who are allocated seats in any round of seat allocation, but have failed to confirm their admission (by paying the token amount of Rs 10,000/- before the scheduled last date), will not be considered for any further round of seat allocation.

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<b>(g)</b>	<b>Declaration of third round of seat allocation</b>	<b>16 August 2012</b>
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Candidates who are in the rank-list but were not offered seats in the earlier rounds of allocation will be considered in the third round of seat allocation. In addition, candidates who have been already allocated seats in the earlier rounds of allocation, but did not get their top preferences, will also be considered in this round of seat allocation for their higher-preferred courses. In such cases, the once-paid token amount of Rs 10,000/- is not required to be paid again.

All the candidates who have got their seats allocated in this round will receive an e-mail notification on the course and centre allocated to them.

<b>(h)</b>	<b>Last date of payment of full course fees for candidates allocated seats only through the third round</b>	<b>21 August 2012</b>
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All the candidates who are allocated seats for the first time through the third round will have to pay their full course fees in a single installment. It should be paid using a demand draft at the respective C-DAC training centre where the course will be pursued by the candidate. The detailed mode of payment of fees is explained under the section **Payment of Course Fees**.

(i)	<b>Last date of payment of balance course fees for candidates allocated through the first and second rounds</b>	<b>21 August 2012</b>
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Candidates who have already paid Rs 10,000/- after the first and second rounds of seat allocation are required to pay the balance course fees before this last date. It should be paid using a demand draft at the respective C-DAC training centre where the course will be pursued by the candidate. The detailed mode of payment of fees is explained under the section **Payment of Course Fees**.

(j)	<b>Registration of students at the respective centres</b>	<b>21 August 2012</b>
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Upon payment of full fees, the selected candidates will be enrolled as C-DAC students at the respective training centres. They will get a student identity number on this day.

At the time of registration, candidates need to submit their passport-size colour photograph and photocopies of qualifying degree certificate or provisional/passing certificate from the university. The original certificates should be presented for verification at the time of registration.

Candidates who do not have their qualifying degree certificate (including students who have appeared for the qualifying examination and awaiting results) will be given provisional admission on submitting (at the admitting centre) the proof that they have already taken all the examinations for their qualifying degree at the time of registration. These students will have to submit (at the admitted centre) the proof of having passed the qualifying degree with the required minimum marks by 30 September 2012 to confirm their admission.

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**Important Note:** Candidates who are provisionally admitted as students but are unable to produce the proof of qualification by 30 September 2012 will have their admissions cancelled. They will not be eligible for any refund.

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(k)	<b>Commencement of PG Diploma courses</b>	<b>22 August 2012</b>
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Classes for the August 2012 batch of all the PG Diploma courses at all training centres of C-DAC will begin on 22 August 2012.

Candidates/students wishing to withdraw their admission during any stage of the admission process or course delivery must do so by writing a letter of withdrawal addressed to the training centre coordinator. Penalties levied on such candidates/students are explained under the section **Cancellation & Refund**.

Requests of students to relocate to another centre after taking admissions at one centre, will not be entertained except in certain exceptional cases. Such request letters are to be addressed to the Director General, C-DAC, through the head of the admitted training centre.



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**Important Note:** C-DAC reserves the right to cancel a course, if conducting the course is unviable in the opinion of C-DAC due to lack of the required minimum number of students in a particular centre. In the event of a course being cancelled, the full fees will be refunded to the candidates or admission to the same course will be offered at another training centre where seats are available.

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## 5. Training Centres

Across India, C-DAC's PG Diploma Courses are offered at C-DAC's own centres and also through the Authorized Training Centres (ATC) affiliated to C-DAC. The address and contact details of these training centres can be found at <http://cdac.in/index.aspx?id=cdaccenters>.

The tables below show the courses offered and the seat capacity at the various training centres of C-DAC. Candidates are advised to visit the training centres of their preference and see the facilities offered before choosing to opt for courses at these centres.

**Table 3a: Seat Capacity at C-DAC Centres**

Sr. No.	City	PG-DAC	PG-DWiMC	PG-DESD	PG-DSSD	PG-DVLSI	PG-DIVESD	PG-DITISS	PG-DST	PG-DASS	PG-DGi	PG-DHI	PG-DCLN
1	<b>Bengaluru (Knowledge Park)</b>	100	60	100	50					50			
2	<b>Bengaluru (Electronics City)</b>							60	180				
3	<b>Chennai</b>	40		50	30								
4	<b>Hyderabad</b>	60		60	60								
5	<b>Kolkata</b>		40	40									
6	<b>Mohali</b>			40	40			40					
7	<b>Mumbai (Juhu)</b>		60										
8	<b>Mumbai (Kharghar)</b>	100							100				
9	<b>Noida</b>	120	40	40			80	40			40		
10	<b>Pune</b>	240	60	120		40		40			30	30	30
11	<b>Thiruvananthapuram</b>			40									

**Table 3(b): Seat Capacity at C-DAC Affiliated Training Centres**

<b>Sr. No.</b>	<b>City</b>	<b>Centre Name</b>	<b>PG-DAC</b>	<b>PG-DWiMC</b>	<b>PG-DESD</b>	<b>PG-DVLSI</b>	<b>PG-DIVESD</b>	<b>PG-DITISS</b>
1	<b>Agartala</b>	NIT	15					
2	<b>Ahmedabad</b>	Gateway Education & Training	60					
3	<b>Allahabad</b>	MNNIT	60	60				
4	<b>Aurangabad</b>	NIELIT			40			
5	<b>Bengaluru</b>	Vimarshana, Marathahalli	120	60				
6	<b>Bhubaneswar</b>	Lakshya	60					
7	<b>Gurgaon</b>	Zip2Zenith Learning	60					
8	<b>Indore</b>	Mastishka Advanced Computing School	80					
9	<b>Karad</b>	Sunbeam	110					
10	<b>Kolhapur</b>	Global Infotech Learning	120					
11	<b>Mumbai</b>	MET - IIT, Bandra	120					
12	<b>Mumbai</b>	TICA, Kandivli	0			40	40	
13	<b>Mumbai</b>	VITA, Juhu	115					
14	<b>Mumbai</b>	YCP - AIT, Nariman Point	120					
15	<b>Nagpur</b>	Soft Polynomials	60			40	40	
16	<b>Nashik</b>	MET - IIT	60					
17	<b>New Delhi</b>	Bytes Softech, Okhla	115					40
18	<b>Patna</b>	Career Foresight	60					
19	<b>Pune</b>	IACSD, Akurdi	220					
20	<b>Pune</b>	Institute of Emerging Technology, Kothrud	136					
21	<b>Pune</b>	Infoway, Kothrud	90					
22	<b>Pune</b>	Know-IT, Baner Road	90					
23	<b>Pune</b>	Sunbeam, Gultekdi	190	120			60	
24	<b>Sikar</b>	NETCOM	60					
25	<b>Solapur</b>	Ashwat Infotech	60					

## 6. Hostel Facilities

Hostel (limited number) and canteen facilities are available for students at some of the C-DAC training centres as shown in the table below. Hostel allotments are made on a first-come-first-served basis. However, outstation candidates will be given first preference when the allotment is done. Local students can apply for hostel accommodation, in case if any vacancy is available. Some of the centres, which are not offering hostel facilities, may provide assistance to find out suitable boarding and lodging to their students.

Candidates interested to avail hostel accommodation should send their written requests to the Administrative Officers at the respective training centres, after the admission lists are displayed on the website. Hostel/canteen fees and other related information may be obtained by communicating to the respective centre's contact person whose name is mentioned at <http://cdac.in/index.aspx?id=cdaccenters>.

**Table 4: Hostel/canteen facility at the Training Centres**

<b>Training Centre</b>	<b>Hostel</b>	<b>Canteen</b>
C-DAC, Bengaluru (Knowledge Park)		✓
C-DAC, Bengaluru (Electronics City)	✓	✓
C-DAC, Kolkata		✓
C-DAC, Mohali	✓	✓
C-DAC, Mumbai (Juhu)		✓
C-DAC, Mumbai (Kharghar)	✓	✓
C-DAC, Noida	✓	✓
C-DAC, Pune		✓
C-DAC, Thiruvananthapuram		✓
Gateway, Ahmedabad	✓	
MNNIT, Allahabad		✓
NIELIT, Aurangabad	✓	✓
Lakshya, Bhubaneswar	✓	✓
Sunbeam, Karad	✓	✓
MET-IIT, Mumbai (Bandra)		✓
TICA, Mumbai (Kandivli)	✓	✓
VITA, Mumbai (Juhu)		✓
YCP-AIT, Mumbai (Nariman Point)		✓
MET-IIT, Nashik	✓	✓
IACSD, Pune (Akurdi)	✓	✓
Infoway, Pune (Kothrud)		✓
Ashwat, Solapur		✓

## 7. Payment of Course Fees

The fees of all the PG Diploma courses offered by C-DAC are given in Table 1 of this booklet. The fees mentioned are inclusive of the service tax. The course fee includes the cost of course materials, computer lab usage, final mark-list/ certificate, and placement facilities provided at the centre. The fees for all the PG Diploma courses are to be paid in two installments. Candidates may take note that no cheque or cash will be accepted towards payment of any installment of fees.

(i) **The first installment of Rs 10,000/-** is to be paid as per the schedule given in Table 2 of **Important Dates**. It can be paid either online or through a Demand Draft.

- **Online mode:** The first installment can be paid using both credit and debit cards through the payment gateway provided on the C-DAC website. Candidates are advised to follow the guidelines given therein.
- **Demand Draft (DD) mode:** The first installment of Rs 10,000/- can also be **paid by a crossed DD drawn in favor of “CDAC”** on any nationalized bank **payable at Hyderabad**.

**Candidate should enter the DD details like DD number, DD issuing bank and DD date, after logging in on the C-DAC website. The candidate should also write his/her name, hall-ticket number, and the names of the course and centre admitted on the reverse side of the DD, and send it at the address given below:**

C-DAC  
No. 1 Shivabagh  
Satyam Theatre Road, Ameerpet  
Hyderabad – 500016 Andhra Pradesh  
Phones: 040-23737127/28

The candidate should write ‘*Fee for PG Diploma Course*’ on top of the envelope in which the DD is sent. The DD should strictly reach the above-mentioned address before 5 pm on the scheduled last date given in Table 2. C-DAC will not be responsible for any postal delay or irregularity or loss in postal transit.

Alternatively, candidates may submit this DD in person at any C-DAC centre (listed in Table 3a) convenient to them before the scheduled last date. **Before submitting the DD at any C-DAC centre, candidates should ensure that the DD is drawn in favor of ‘CDAC’ and payable at Hyderabad.** Centers other than C-DAC Hyderabad will not accept the DD sent through post.

(ii) **The second (final) installment is to be paid before 21<sup>st</sup> August 2012.** It should be paid at the respective C-DAC training centre (listed in Table 3a) where the course will be pursued by the candidate, using a **crossed DD drawn in favour of “CDAC” payable at the particular city of the C-DAC centre.** (For e.g., if a candidate is taking admission at C-DAC Mumbai, the DD should be drawn in favour of “CDAC” payable at Mumbai.) Candidates may take note that the second installment can be paid only through DD.

**If a candidate is taking admission at any of the C-DAC's Affiliated Training Centres (ATC, except NIELIT Aurangabad), he/she should pay the second (final) installment at the ATC where he/she is taking admission, using a crossed DD drawn in favour of "CDAC" payable at Pune. For candidates taking admission at NIELIT, the DD should be drawn in favour of "CDAC" payable at Hyderabad and submitted at NIELIT Aurangabad.**

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**Important Note:** All the candidates who are allocated seats for the first time through the third round of seat allocation will have to pay their full course fees in a single installment as given in section (ii) above.

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## **8. Cancellation & Refund**

Candidates must read and understand the rules pertaining to payment and refund of fees, before seeking admission to any course. No disputes regarding refunds will be entertained once the fees are paid.

In the event of a course at a particular training centre is being cancelled by C-DAC due to lack of the minimum required number of students, the full fees will be refunded to the candidates. However, these candidates may be offered admission to (i) the same course at another training centre preferred by them, or (ii) another course preferred by them at the same centre or another centre of their choice, where seats are available as per their ranks. In such cases, the candidates have the option to choose the alternate centre/course before withdrawing the fees paid.

During verification of the certificates at the time of registration, if any candidate is found to be non-eligible for the admitted course, the first installment fees of Rs 10,000/- will not be refunded. Provisionally admitted students who are unable to produce the proof of qualification for the admitted course by 30 September 2012 will not be eligible for any refund of fees.

Candidates desiring to withdraw their admission during any stage of the admission process may do so by sending a letter of withdrawal (that can be downloaded from the CDAC website using the candidate's login) at the following address. The candidate should write '*Request for withdrawal from admission*' on top of the envelope in which the letter is sent. No e-mail requests for withdrawal will be entertained.

CDAC  
No. 1 Shivabagh  
Satyam Theatre Road, Ameerpet  
Hyderabad – 500016 Andhra Pradesh  
Phones: 040-23737127/28

Students desiring to withdraw their admission after the commencement of the course may do so by writing a letter of withdrawal addressed to their training centre coordinator and submitting it at the admitted training centre. No e-mail requests for withdrawal will be entertained.

Cancellation of admission by a candidate/student will attract the following penalties:

- If a candidate who has paid the fees wants to withdraw his/her admission on or before 14 August 2012, then Rs 1000/- will be deducted from the fees paid and the balance amount will be refunded. Such withdrawal letters should reach C-DAC Hyderabad before 5 pm on 14 August 2012.
- If a candidate who has paid the fees wants to withdraw his/her admission after 14 August 2012 but before the date of commencement of the course, then Rs 10,000/- will be deducted from the fees paid, and the balance amount (if any) will be refunded. Such withdrawal letters should reach C-DAC Hyderabad before 5 pm on 21 August 2012.
- If a student wants to withdraw from a course within 30 days of the date of commencement of the course, then 50% of the course fees will be refunded. Such withdrawal letters should be submitted at the admitted training centre before 5 pm on 20 September 2012.
- If a student wants to withdraw from a course after 30 days of the date of commencement of the course, then there will not be any refund of fees.
- If a candidate, who had appeared for C-CAT on both the dates and has been allocated two seats based on his/her separate ranks in the two C-CATs, pays fees for both these seats, the standard refund policies mentioned above will be applicable to the candidate, upon withdrawal of his/her admission(s).

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***Important Note:*** In all matters concerning admissions, the decision of C-DAC shall be final and binding on all the candidates. With regard to the interpretation of the provisions of any matter not covered here, the decision of C-DAC shall be final and binding on all the parties concerned.

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